

**FIRST EXECUTIVE PROGRAMME  
OF THE AGREEMENT BETWEEN  
THE GOVERNMENT OF THE REPUBLIC OF TURKEY  
AND  
THE GOVERNMENT OF THE REPUBLIC OF ITALY  
ON  
SCIENTIFIC AND TECHNICAL COOPERATION  
FOR THE YEARS 2006-2009**

In accordance with the Article 4 of the Agreement on Scientific and Technical Co-operation between the Government of the Republic of Turkey and the Government of the Republic of Italy signed in Rome on February 21<sup>st</sup>, 2001 and entered into force on June 7<sup>th</sup>, 2005, the Government of Republic of Turkey and the Government of Republic of Italy, hereinafter referred to as "the Parties" have agreed to conclude the following Executive Programme for Scientific and Technical Co-operation for the years 2006-2009 as follows:

**Article 1  
Implementation**

The responsible bodies for the implementation of this Executive Programme are: for the Government of the Republic of Turkey – the Scientific and Technological Research Council of Turkey (TÜBİTAK) and for the Government of the Republic of Italy – the Ministry of Foreign Affairs – Directorate General for Cultural Promotion and Co-operation.

**Article 2  
Areas of Co-operation**

The Parties will give priority to develop scientific and technological cooperation in the areas listed below:

- Agriculture;
- Environment and Energy;
- Health;
- Information and Communication Technology;
- Nanosciences;
- Technology for Cultural Heritage Preservation.

**Article 3  
Joint Commission**

3.1. As stipulated under Article 6 of the Agreement on Scientific and Technical Co-operation, a Joint Commission, composed of representatives from each Party, shall be convened for the purpose of implementing the Executive Programme. The tasks of the Joint Commission shall be as follows:

- a. Identifying the fields of co-operation on the basis of information delivered by institutions of each country and the national policies in science and technology;
- b. Creating favourable conditions for the implementation of this Executive Programme;
- c. Finalising the selection of the joint research project proposals;
- d. Encouraging exchange of experience arising from the bilateral scientific and technological co-operation and evaluating proposals for its further development.

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- 3.2 The Joint Commission meetings are arranged by mutual consent when matters requiring detailed discussion arise. In any case, the Joint Commission may also operate by correspondence.
- 3.3. The Joint Commission may elaborate its own rules of procedure.

#### **Article 4 Call for Proposals**

- 4.1. During the validity of this Executive Programme, the Parties will carry out scientific and technological co-operation by supporting joint research projects. Such joint research projects will be collected and selected jointly by means of a call for proposals.
- 4.2. The call for proposals shall be launched in both countries within two months of the signature of this Executive Programme, on a date to be agreed through diplomatic channels.
- 4.3. The call for proposals shall be open for two months. The list of selected projects to be financed under this Executive Programme shall be agreed on between the two Parties. The Parties will publish the list of the selected projects on their websites within the following week.
- 4.4. The call for proposals and Annexes 1a, 1b and Annex II are an integral part of the Executive Programme.

#### **Article 5 Joint Research Projects**

Rules of procedure for the joint research projects are as follows:

- 5.1 Project proposals must provide detailed information on the objectives and justification of the planned joint research work, the methodology to be followed, the composition of each research team and the expected timetable.
- 5.2 Project proposals prepared in English using the dedicated "Project Proposal Forms" distributed by TÜBİTAK and the Italian Ministry of Foreign Affairs – Directorate General for Cultural Promotion and Co-operation – Office V shall be submitted for evaluation and approval simultaneously to the Parties. Proposals shall be independently evaluated and approved by each of the Parties, following their own rules and regulations, and only those proposals that are approved by both Parties shall be supported under this Executive Programme.
- 5.3 The execution period of a joint research project shall be three years.
- 5.4 Each scientific visit using the special "Application Form for a Scientific Visit" distributed by the Parties must be reported by the Turkish scientists to TÜBİTAK and by the Italian scientists to the Italian Ministry of Foreign Affairs - Directorate General for Cultural Promotion and Co-operation – Office V. The procedures of the scientific visits are described in Annex II of the Call for Proposals. Annually one visit in each direction will be financed per project. The duration of a visit shall not exceed one month (see art. 7.1). Only the cost of the exchange of researchers holding Turkish or Italian nationality (or a EU nationality and legally resident in Italy) will be financed.
- 5.5 Within a month after the completion of a scientific visit, a progress report outlining the work performed during the visit shall be submitted to TÜBİTAK and to the Ministry of Foreign Affairs of the Republic of Italy – Directorate General for

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Cultural Promotion and Co-operation – Office V.

- 5.6 At the end of each year a progress report prepared in English jointly by the two research teams should be submitted to the Parties. Within two months of the completion of the execution period of a joint research project, a final report presenting the work carried out and the results obtained, shall be prepared in English jointly by the two research teams and submitted to TÜBİTAK and to the Ministry of Foreign Affairs of the Republic of Italy – Directorate General for Cultural Promotion and Co-operation – Office V for evaluation and approval.
- 5.7 Besides the financial support towards the exchange of project researchers mentioned above, the Parties may provide additional research funds to their respective project teams whenever they consider it appropriate. It is desirable but not essential to fund the two sides equally.

**Article 6**  
**Additional Funding**

- 6.1 In the course of validity of the Executive Programme, the Turkish Party, besides the above-mentioned support for exchange of project researchers, may provide additional research funds to the Turkish project teams in case it is requested in project proposal.
- 6.2 In the course of validity of the Executive Programme, the Italian Party will also consider granting a financial appropriation, within the limits of the available financial resources, to significant bilateral research projects (“progetti di grande rilevanza”) see Annex Ib 1,2,3 and Annex II Part 3).

Besides the above-mentioned supports, the Ministry of University and Research, General Directorate for Strategies and Development of Internationalisation of Scientific and Technological Research may also award a financial appropriation, on an annual basis, to the projects to be selected jointly with Italian Ministry of Foreign Affairs (see Annex II Part.3).

**Article 7**  
**Financial Issues**

- 7.1 The costs of the exchange of experts and scientists resulting from this Executive Programme, unless mutually agreed otherwise, shall be covered on the following basis:
- The sending Party shall meet the cost of international travel to the place where the joint work will be carried out.
  - The receiving Party shall meet board and lodging by means of the current daily allowances listed below. These will remain valid, unless they are modified by mutual agreement of the Parties.

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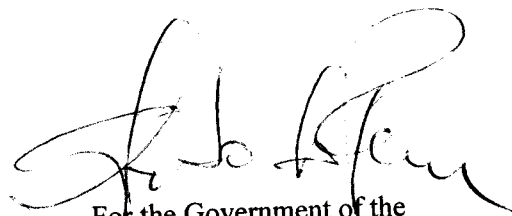


10.4 Any amendment to the text of this Programme has to be authorised by TÜBİTAK and the Ministry of Foreign Affairs of Italy.

Signed in Rome, on 26 June 2006, in two copies in English, both being equally authentic.



For the Government of the  
Republic of Turkey



For the Government of the  
Républic of Italy

**CALL FOR PROPOSALS**  
by  
**The Scientific and Technological Research Council of Turkey (TÜBİTAK)**  
and  
**The Ministry of Foreign Affairs of the Republic of Italy**

The Scientific and Technological Research Council of Turkey (TÜBİTAK) and the Ministry of Foreign Affairs of the Republic of Italy under the framework of the "Agreement between the Government of the Republic of Turkey and the Government of Republic of Italy on Scientific and Technical Cooperation signed in Rome on 21 February, 2001, and in relation to the "First Executive Programme for the Years 2006-2009" signed on 26 June 2006, invite Turkish and Italian researchers to submit joint proposals for scientific and technological research projects.

**PRIORITY AREAS**

- Agriculture;
- Environment and Energy;
- Health;
- Information and Communication Technology;
- Nanosciences;
- Technology for Cultural Heritage Preservation.

Projects concerning other research areas will not be considered.

**GUIDELINES FOR PROPOSAL SUBMISSION**

- The partners should come to an agreement with each other using their own means of communication and jointly develop and complete their project proposal before submitting it to TÜBİTAK and to the Ministry of Foreign Affairs of Italy.
- Only jointly submitted proposals will be eligible for evaluation.
- The proposals should be written in English.
- The relevant project proposal forms (for the Turkish Party see Annex Ia Part 1, 2, 3, 4, for the Italian Party see Annex Ib Part 1, 2, 3) which are approved by the heads of institutions of the project co-directors should be duly filled.
- Curricula vitae of both research teams should be attached.
- The duration of the project should be 3 years.
- Each coordinator must submit the research proposal form from 28 August until 9 October
- Each researcher may submit one project only.
- **Proposals should be submitted to the following addresses:**
  - The Turkish coordinator must submit two hard copies and one CD of the proposal to:  
The Scientific and Technological Research Council of Turkey (TÜBİTAK)  
Department of International Cooperation  
Ataturk Bulvari 221, Kavaklıdere, 06100 Ankara, Turkey  
Telephone: 90 312 427 50 39 90 312 468 53 00  
Fax: 90 312 427 74 83 E-mail: [uidb@tubitak.gov.tr](mailto:uidb@tubitak.gov.tr)
  - The Italian coordinator must submit two copies by post with the words "Programma Italia-Turchia" written on envelope. One copy will be sent to:  
Ministero degli Affari Esteri  
DGPCC – Ufficio V  
Piazzale della Farnesina, 1  
00194 Roma  
And one copy to:

*all*

Ambasciata d'Italia, Ankara, Turkey

In addition, the Italian coordinator must e-mail one copy of the proposal (in MS Word, text or pdf format) to the following address:

alessandra.raffa@esteri.it

## **EVALUATION OF THE PROPOSALS**

Proposals will be evaluated independently by TÜBİTAK and the Ministry of Foreign Affairs using their own procedures and subsequently a joint assessment will be carried out by the representatives of both Parties (in the meeting of Joint Commission or through correspondence) in order to select the projects admitted for funding. Projects submitted to only one of the two Parties shall not be considered.

The projects will be assessed according to the following criteria:

- Scientific relevance of the project;
- Impact on the bilateral scientific and technological relations;
- Intensity of the collaboration with the foreign partner(s);
- Technology transfer and human resources development;
- Potentialities for creating research and development,
- Potentialities for social and economic impact;
- Quality in project's presentation

Preference will be given to projects involving industrial counterparts.

## **ANNOUNCEMENT OF THE SELECTED PROJECTS**

- For the Turkish Party, the list of the selected projects will be posted exclusively on the website of TÜBİTAK at the following address:

<http://www.tubitak.gov.tr/uidb> under the link "İkili ve Çoklu İlişkiler Müdürlüğü" > Duyurular

- For the Italian Party, the list of the selected projects will be posted exclusively on the website of the Italian Ministry of Foreign Affairs at the following address:

<http://www.esteri.gov.it> following the bread crumb "Politica Estera > Grandi Temi > Politica Culturale...> Documentazione.

The rules for using the funds will be posted only on the website of the Italian Ministry of Foreign Affairs at the following address: <http://www.esteri.gov.it> following the bread crumb Politica Estera > Grandi Temi > Politica Culturale > Attivita > cooperazione scientifica e tecnologia.

## **FINANCIAL CONDITIONS**

In the exchange of project researchers, the sending Party covers the costs of international travel and the receiving Party meets the boarding and lodging expenses. Only the cost of the exchange of researchers holding Turkish and Italian nationality (or a EU nationality and legally resident in Italy) will be financed. The financial coverage of the expenses of the visiting project researchers by the receiving Party will consist of the following:

### **In Turkey**

- Free accommodation in a university guest house or equivalent

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- Daily allowance: Short visits (10-20 days) 20,00 Euro per day  
 Longer visits (20 days-1 month) 500,00 Euro per month  
 (paid in local currency according to the daily rate)

**In Italy**

Short Visits (up to 10 days) 93,00 Euro per day  
 Longer Visits (full month=30 days) 1 300,00 Euro per month

Annually one visit in each direction will be financed per project and the duration of a visit should not exceed one month (see Art. 7.1).

Each scientific visit must be reported by Turkish scientists to TÜBİTAK and by Italian scientists to the Ministry of Foreign Affairs of the Republic of Italy as described in Annex II Part 1, 2, 3 of the Executive Programme.

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**ANNEX Ia**

For official use only			
Reference title	Date received	Prj code (TÜBİTAK)	

**The Scientific and Technological Research Council of Turkey (TÜBİTAK)**

**The Ministry of Foreign Affairs of the Republic of Italy**

**JOINT RESEARCH PROJECT PROPOSAL**

- Please provide the required information briefly.
- Please attach the curricula vitae of all the participating scientists.
- Please submit 2 hard copies and 1 CD of the proposal to TÜBİTAK.

**PART 1- PRINCIPLE PARTICIPANTS**

Project title	
Duration	Starting date

Turkish Side			Italian Side		
Co-director			Co-director		
Date	Signature		Date	Signature	
Address			Address		
Te le	Fax	e-mail	Telephone	Fax	e-mail
List of researchers			List of researchers		
Head of research institution			Head of research institution		
Date	Signature		Date	Signature	

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**PART 2 - PROJECT INFORMATION**

- 2.1 General Information-** Present a summary of the work proposed and give key words. (up to 1 page)
- 2.2 Introduction-** Describe accurately the subject and objectives of the work proposed. Present a critical and comparative summary of a literature survey justifying the work proposed. (up to 2 page)
- 2.3 Scope-** Specify the scope accurately referring to the objectives described.
- 2.4 Method-** Itemise the parameters to be studied and specify the method to be applied.
- 2.5 Research Facilities-** Explain in detail the research facilities (lab. etc.) of each team to conduct the work proposed.
- 2.6 International Cooperation-** Explain in detail the work items to be realized through international cooperation. Describe the roles to be played by each research team.
- 2.7 Expected Results and Benefits-** List the expected results of the work proposed and discuss the expected modes of implementation of the results obtained. Explain the scientific, technological, economical benefits to the partner countries.

**PART 3 - EXECUTION MATTERS**

**3.1 Time Table-** Fill the following table indicating each major step in project evolution.

Time schedule	Responsibilities of the Turkish Team	Responsibilities of the Italian Team
Year 20..		
Year 20..		
Year 20..		

**3.2 Travel Details-** Fill the following table justifying each visit proposed.

**Visits to Italy**

Year 20..			Year 20..			Year 20..		
Trip No	No of visitors	Duration of visit per visitor (in days)	Trip No	No of visitors	Duration of visit per visitor (in days)	Trip No	No of visitors	Duration of visit per visitor (in days)

**Visits to Turkey**

Year 20..			Year 20..			Year 20..		
Trip No	No of visitors	Duration of visit per visitor (in days)	Trip No	No of visitors	Duration of visit per visitor (in days)	Trip No	No of visitors	Duration of visit per visitor (in days)

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**PART 4 - BUDGETARY INFORMATION-** Give detailed justification for each item requested. Specify the support obtained for the work proposed from other institutions if any.

**Financial Support (in Euro)**

Items requested	TÜBİTAK		Ministry of Foreign Affairs	
	Requested	Approved	Requested	Approved
<b>Equipment (Attach proforma invoice)</b>				
Year 20..				
Year 20..				
Year 20..				
<b>Total</b>				
<b>Consumables</b>				
Year 20..				
Year 20..				
Year 20..				
<b>Total</b>				
<b>Services (Attach proforma invoice)</b>				
Year 20..				
Year 20..				
Year 20..				
<b>Total</b>				
<b>Domestic Travel</b>				
Year 20..				
Year 20..				
Year 20..				
<b>Total</b>				
<b>International Travel</b>				
Year 20..				
Year 20..				
Year 20..				
<b>Total</b>				
<b>Support personnel</b>				
Year 20..				
Year 20..				
Year 20..				
<b>Total</b>				
<b>GRAND TOTAL</b>				

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## ANNEX Ib

### **PART 1 ITALIAN GENERAL INFORMATION**

The projects must be drafted in English and signed by the Italian project co-ordinator and must include the following details:

- the title of the project (no more than 120 words);
- research area (indicate only one area);
- compositions and description of the research unit;
- short c.v. (max 120 lines and 5 publications related to project included);
- short description of the research institution;
- description (max 3 pages) and purpose of the project;
- methods (indicate methods and period of the research and/or training, point out the role of the Italian and Turkish research units)
- available financial resources (indicate the financial and human resources, specifying men/months given up to the project for each member of the research unit, indicate the owned scientific equipments to utilize for the project);
- expected results (technological transfer and/or human resources development);
- bibliography (max 5).

The above-mentioned information shall not exceed 4 pages.

In case of a project already in progress, the coordinators must indicate the current status and the results that have been achieved so far.

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**PART 2**

**The Ministry of Foreign Affairs  
of the Republic of Italy**

**ITALIAN JOINT RESEARCH AND PARTICULAR SIGNIFICANCE  
PROJECT PROPOSAL**

<b>Title</b>			
<b>Sector:</b>		<b>Project of Mobility</b> <input type="checkbox"/>	<b>Project of Particular Significance (*)</b> <input type="checkbox"/>
<b>Key words (3):</b>			
<b>Location:</b>			
<b>Turkish research unit:</b>			
<b>Italian Proposing Institution</b>			
<b>(University, Research body, other: specify)</b>			
<b>(public/private: specify)</b>			
<b>Head of Institution</b>	<b>Date</b>	<b>Signature</b>	
<b>Address</b>			
<b>Telephone</b>		<b>Fax</b>	
<b>e-mail</b>			
<b>Italian Scientific Co-ordinator</b>			
<b>Surname, Name</b>			
<b>Function</b>			
<b>Telephone</b>		<b>Fax</b>	
<b>Address (Street, Zip code, City)</b>			
<b>e-mail</b>			
<b>Turkish Proposing Institution</b>			
<b>(University, Resrearch Body, other: specify)</b>			
<b>(public/private: specify)</b>			
<b>Address ( Via, CAP e Città e Provincia)</b>			
<b>Telephone</b>		<b>Fax</b>	
<b>e-mail</b>			
<b>Turkish scientific Co-ordinator</b>			
<b>Surname, Name</b>			
<b>Function</b>			
<b>Telephone</b>		<b>Fax</b>	
<b>Address (Street, Zip code, City)</b>			

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e-mail

Date

Signature

**PART 3**  
**MODELLO DI PREVENTIVO PRELIMINARE DELLE VOCI DI SPESA**  
**(Progetti di Grande Rilevanza)**

Si richiede di compilare il preventivo qui di seguito elencato quale preventivo di massima. Successivamente per i progetti selezionati e inseriti nel Programma Esecutivo dovrà essere presentato il preventivo dettagliato in occasione del bando annuale per la richiesta di cofinanziamento.

( le voci di spesa devono corrispondere alle attività previste)

\*Tutti i sottoelencati compensi si devono intendere comprensivi di eventuali oneri fiscali, previdenziali, assicurativi, contributivi, nonché di ogni altro onere accessorio. L'En te si farà carico del loro assolvimento.

	Numero/ Quantità	Costo medio unitario	Totale
<b>SPESE PERSONALE STRANIERO</b>			
Viaggi ricercatori/esperti e/o borsisti stranieri dall'estero in Italia			
* Soggiorni ricercatori/esperti stranieri in Italia (mesi/giorni/uomo)			
Viaggi ricercatori/esperti e/o borsisti in Italia			
* Soggiorni borsisti in Italia (mesi/giorni/uomo)			
* Spese per prestazioni professionali (mesi/giorni/uomo)			
* Spese per docenza in corsi di formazione (ore- lezione)			
<b>SPESE PERSONALE ITALIANO</b>			
Viaggi docenti/ricercatori/esperti italiani all'estero			
*Soggiorni docenti/ricercatori/esperti italiani all'estero (mesi/giorni/uomo)			
Viaggi docenti/ricercatori/esperti italiani in Italia			
Soggiorni docenti/ricercatori/esperti italiani in Italia (mesi/giorni/uomo)			
*Spese per prestazioni professionali (mesi/giorni/uomo)			
* Spese per docenza corsi di formazione (ore- lezione)			
<b>ALTRE SPESE</b>			
Attrezzature (max il 10% del costo totale dell'iniziativa per attrezzature inventariabili per la struttura italiana o max il 15% del costo totale per attrezzature inventariabili da donare alla struttura straniera se in PVS)			
Organizzazione workshop			

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<i>Materiale di laboratorio (specificare)</i>			
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<i>Spese di gestione della struttura (fax, telefono, spese postali etc.) ( dettagliate)</i>			
<i>Materiale di facile consumo (cancelleria, e materiale specifico per l'attivit�)</i>			
<i>Altro (specificare)</i>			
<b>TOTALE</b>			

<i>Costo totale annuale: €</i>			
<i>Fondi richiesti al MAE (€)</i>			
<i>Fondi dell'ente (€)</i>		<i>Eventuali altri fondi(€)</i>	

*Place and Date*

*Signature*

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## ANNEX II

### PROCEDURES FOR SCIENTIFIC VISITS

The procedures for the stay of Turkish/Italian researchers is described in Part 1. The procedures of the journey of Turkish/Italian researchers is described in Part 2.

The accident and sickness insurance coverage (with the exception of the existing and chronic diseases and dental prostheses) for the researchers traveling in the framework of the joint projects will be provided by the hosting Party.

#### **PART 1 PROCEDURES FOR THE STAY OF TURKISH/ITALIAN RESEARCHERS**

##### **Procedures for the Stay of Turkish Researchers in Italy (Procedures required by the Italian Party):**

The Turkish researchers who will realize a scientific visit to Italy shall submit the "Application Form" to the Italian Embassy. This application shall be received, no later than two months before the beginning of the research visit, by the Office V - General Directorate for Cultural Promotion and Co-operation of the Italian Ministry of Foreign Affairs.

The Application concerning the research stay period shall be completed with the following documents, in two copies:

1. Application Form undersigned by the Turkish researcher, indicating personal and professional data of the applicant, title and approved list number of the research project, date and length of the visit, list of the institutes to be visited (2 original application forms); the Application Form is available at following address: <http://www.esteri.it> Politica Estera > Grandi Temi > Politica culturale > Attivita Scientifiche > Mobilitila dei ricercatori stranieri.
2. Detailed work program;
3. Curriculum Vitae of the researcher;
4. Letter of appointment by the head of the project (if the head of the project is not traveling person). The application concerning the research stay period shall be completed with the following documents, in two copies:
5. Letter of acceptance of the host Institution;

The above-mentioned application shall be completed with a declaration, in which the researcher commits himself/herself to:

- respecting the indicated period of visit;
- not receiving retributions by other International Organisations or Corporations during his/her stay;
- not changing work program, destination and not leaving Italy without authorisation;
- transmitting to the INA Assitalia, Lungotevere Flaminio 34, 00196 Roma, notice of any accidents and/or illness which may have occurred in Italy for insurance purpose.

The daily allowances (see Article 7, Financial Conditions of the Call for Proposals) shall be paid to the Turkish researchers entirely at their arrival in Italy. Turkish researchers can collect the payments at the Italian Ministry of Foreign Affairs or at the nearest Provincial

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Treasury (Local Branch of the Banca d'Italia). The preferred place of payment shall be indicated in the Application Form.

Cancellations, unless seriously documented, shall prevent the hosting Party from accepting further applications for related missions.

**Procedures for the Stay of Italian Researchers in Turkey (Procedures required by the Turkish Party):**

The Italian coordinator should contact the Turkish coordinator before realizing a scientific visit. The coordinators should come to an agreement on the names of the researchers who will realize the visit, and also on the dates and duration of the visit. The Turkish coordinator should then, report the visit of the Italian researchers to TÜBİTAK not later than 1 month before the date of arrival to Turkey. The information reported to TÜBİTAK by the Turkish coordinator should include the names of the researchers, arrival and departure dates and a brief description of the work to be performed during the planned visit.

The daily allowances (see Article 7, Financial Conditions of the Call for Proposals) shall be paid to the Italian researchers entirely at their arrival in Turkey. Italian researchers can collect the payments at TÜBİTAK or they can receive their daily allowances through the Turkish coordinator.

**PART 2  
PROCEDURES FOR THE JOURNEY OF THE TURKISH/ITALIAN  
RESEARCHERS**

**Procedures for the Journey of Turkish Researchers to Italy (Procedures required by the Turkish Party)**

The Turkish coordinators should report the scientific visits of the Turkish researchers to TÜBİTAK not later than one month before the departure date. The information reported to TÜBİTAK by the Turkish coordinator should include the names of the researchers, arrival and departure dates and a brief description of the work to be performed during the planned visit.

The supplied tickets will be the most economical ones available for the trip, any additional cost shall be borne by the researcher.

**Procedures for the Journey of Italian Researchers to Turkey (Procedures required by the Italian Party):**

In order to obtain traveling documentation, Italian researchers intending to travel to Turkey for study visits must send a request to the Ministry of Foreign Affairs, General Directorate for Cultural Promotion and Co-operation, Office V. The request must arrive no later than two months before the foreseen date of departure to the following address:

Ministero degli Affari Esteri DGPCC, Ufficio ~ Settore Viaggi Piazzale della Farnesina 1  
00194 ROMA

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The request shall specify:

- name and address of the hosting institution,
- departure and return traveling dates,
- title of the research project object of the mission.

Moreover the researcher shall attach the following documentation to the request:

- an invitation letter from the foreign institution (university, body or research centre) which will host the researcher;
- a declaration of the Italian project co-ordinator confirming the participation of the researcher to the Project and authorising the specific mission (only in case the researcher is not the project co-ordinator him/herself);
- a short curriculum of the researcher.

In the request the researcher must declare his/her availability to:

- refund penalty charges relative to traveling expenses (up to the total amount of the ticket) in case he/she cancels the mission;
- deliver, within 30 days from the end of the mission, a short relation on the activities carried out as well as the original traveling documents (tickets and boarding cards).

The supplied tickets will be the most economical ones available for the trip, any additional cost shall be borne by the researcher.

Instructions for the presentation of the request and the application form to be filled are available on the Ministry of Foreign Affairs web site <http://www.esteri.gov.it> > grandi temi >

politica culturale > attivita > collaborazione scientifica e tecnologica bilaterale > Programmi Esecutivi > mobilita dei ricercatori italiani.

### **PART 3**

#### **PROJECTS OF PARTICULAR RELEVANCE**

The Italian Party (Ministry of Foreign Affairs - General Directorate for Cultural Promotion and Co-operation – Office V) may also consider the possibility of appropriating additional funding on an annual basis for research projects of particular relevance (“progetti di particolare rilevanza”).

The Italian Ministry of University and Research – General Directorate for Strategies and Development of Internationalisation of Scientific and Technological Research may also award a financial appropriation, on an annual basis, to the projects to be selected jointly with Italian Ministry of Foreign Affairs.

In order to benefit from this funding, the preliminary indication of the projects is requested within the terms valid for the call for proposals, according to the procedures and rules published on the website of the Italian Ministry of Foreign Affairs at the address [www.esteri.gov.it](http://www.esteri.gov.it), under the link “Politica estera > Grandi temi > Politica culturale > Attività > Cooperazione scientifica e tecnologica > Programmi Esecutivi di collaborazione scientifica e tecnologica in fase di negoziato > Modalità di segnalazione di progetti congiunti di ricerca come iniziative di particolare rilevanza” .

The preliminary indication as “grande rilevanza” will exclude the possibility of inserting the same project as bilateral project, in accordance with the specific procedures (call for proposals concerning selection of those joint research projects to be financed through exchange of researchers).

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Once listed in the Executive Programme, projects of "grande rilevanza" must yearly answer to the call for proposal issued on the web by this Office in order to be funded. The call for proposals is usually published in Autumn for the following funding year.

At present, general instructions are listed on the website of the Ministry of Foreign Affairs: [www.esteri.gov.it](http://www.esteri.gov.it) , under the link "Politica estera > Grandi temi > Politica culturale > Attività > Cooperazione scientifica e tecnologica – Programmi Esecutivi Scientifici/Tecnologici in vigore > Modalità di richiesta di contributo ai sensi della Legge 401/90".

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